



Role Title	<i>Treasurer</i>
Reports to	<i>Executive Committee</i>

Role purpose

To uphold and assist in achieving the aims and objectives of the ELF as enshrined in the constitution, covering all aspects of the development and growth of lacrosse in Europe. The Board's goal is to help countries develop teams that enables a country to run and grow their local league structure. Our long-term goal is to develop lacrosse in all European countries, with the hope that every member nation will be able to send a team to future Championship events.

Duties and responsibilities

- Assist the Executive Committee in the financial and strategic planning of the Federation;
- Invoice each member country in January of each year their dues for the current year;
- Assume responsibility for the funds of the organisation and to keep correct and complete records of accounts of such funds;
- Receive and deposit the funds of the organisation in such banks or other instruments as shall be designated by or under the authority of the Officers of the Executive Committee
- Prepare an annual financial report and accounts of the organisation to be presented at the AGM;
- Proactively develop short and long-term financial plans for developing, building and strengthening European lacrosse subject to Executive Committee oversight;
- Ensure an equitable allocation of resources;
- Represent the ELF in a positive, professional and progressive manner in all matters;
- Liaise with national governing bodies and with International and Regional governing bodies, particularly in identifying international opportunities to develop European lacrosse;
- Administer the collection, distribution and associated reporting of grant funding and liaise with related individuals as required.

Qualifications

The Treasurer will be an enthusiastic individual with a knowledge of lacrosse in Europe.

Qualifications include:

- Experience in finance or accounting;
- Proactive and self-motivating;
- Strong organizational and interpersonal skills;
- Diplomatic and impartial;
- Effective written and verbal communication skills;
- Computer literacy, in particular, MS Office, social media.

Contractual Arrangements

This is a voluntary position that is not remunerated. This post carries a vote on the Executive Committee. The position is tenured 2 years from the date of appointment, pending a review of activities after the first 12 months.

In line with ELF's Diversity & Inclusion statement, we welcome applications from everyone irrespective of ethnic origin, disability, age, gender identity, trans status, sexual or romantic orientation, disability, nationality, religion, marital status, pregnancy or family status or socioeconomic background. As members of ethnicity minority groups and individuals with disabilities are currently under-represented at this level of post, we would encourage applications from members of these groups. If you have the right mix of skills and experience, wherever these were taught, gained or learnt, as well as a passion for lacrosse, we want to hear from you. Appointment will be based on merit alone.